

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS
September 3, 2024

The MEETING took place at the Swim & Racquet Center and was live-streamed for viewing & listening through Zoom. The meeting was called to order by VICE CHAIR Robert Rollins, Jr. at 5:15 p.m.

COMMISSIONERS PRESENT:

Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin Wright-*arrived at 5:23*

CHANGES TO THE AGENDA:

The Sparc Design Continuing Services Agreement was moved to agenda item #1.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the minutes of the Regular Meeting held on August 19, 2024, at 5:15 p.m.

Roll Call Vote:

| | |
|--------------------------|-----|
| Commissioner Ehrnst | Yes |
| Commissioner Engel | Yes |
| Commissioner Rollins | Yes |
| Commissioner Vogelgesang | Yes |

MOTION PASSES 4-0

REGULAR BUSINESS:

1. Sparc Design Continuing Services Agreement

On June 3, 2024, the Board unanimously approved the award of Continuing Services contracts to SPARC Design, Miller Legg, and KCI Technologies. Executive Director Harms presented the proposed SPARC Design Continuing Services Agreement for the Board's consideration. District legal counsel and the Florida Municipal Insurance Trust (FMIT) have thoroughly reviewed the agreement. All terms, conditions, and insurance provisions have been finalized and fully comply with District standards. Based on these comprehensive legal and insurance evaluations, Executive Director Harms recommended that the Board approve the agreement with SPARC Design.

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the Sparc Design Continuing Services Agreement, as presented.

Discussion:

The discussion focused on ongoing challenges with project managers on large projects. It was recommended that future additional services agreements include a requirement for project managers to meet first and ensure compatibility before proceeding. The possibility of hiring a staff consultant for future projects, separate from the architecture or engineering firm, was also considered.

Roll Call Vote:

| | |
|----------------------|-----|
| Commissioner Ehrnst | Yes |
| Commissioner Engel | Yes |
| Commissioner Rollins | Yes |

Commissioner Vogelgesang Yes

MOTION PASSES 4-0

Chair Wright joined the meeting at 5:23 p.m. and the gavel was passed from the Vice Chair to the Chair.

2. FY2024-2025 District Goals, Objectives, and Performance Measures

New statutory requirements under Section 189.0694, Florida Statutes, mandate that all special districts establish and adopt goals, objectives, and performance measures. The Greater Boca Raton Beach & Park District must comply with this statute by implementing a structured framework for accountability and transparency, which will guide its operations and ensure alignment with its mission and strategic goals. The following goals and objectives have been developed per the enabling legislation of the Greater Boca Raton Beach and Park District and the fiscal responsibilities outlined in the District's proposed budget for FY 2024/2025:

Goal 1: Fiscal Responsibility and Budget Management

Goal 2: Community Engagement and Transparency

Goal 3: Infrastructure and Facility Enhancement

Goal 4: Compliance with Legislative Mandates

Discussion focused on ensuring accountability and transparency in project management and maintenance. There was agreement on the need for clear procedures to measure objectives, particularly regarding financial accuracy and contract limits. The importance of bringing any contract changes, such as change orders, to the board before approval was emphasized as part of fiscal responsibility. Concerns were raised about the practicality of achieving 100% accuracy, with suggestions to ensure realistic measures are in place. The need for proper documentation and tracking of facilities inspections and maintenance schedules was highlighted.

Resolution 2024-04, Establishing FY2024-2025 District Goals, Objectives and Performance Measures was read by Mr. Goren, District General Counsel, and presented to the Board for consideration.

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to adopt Resolution 2024-04, Adopting District Goals, Objectives, and Performance Measures in Compliance with Section 189.0694, Florida Statutes.

Roll Call Vote:

Commissioner Ehrnst Yes

Commissioner Engel Yes

Commissioner Rollins Yes

Commissioner Vogelgesang Yes

Commissioner Wright Yes

MOTION UNANIMOUSLY APPROVED

APPROVAL OF PAYROLL AND INVOICES:

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Vogelgesang to approve the payroll and invoices as presented, totaling \$394,395.88.

Roll Call Vote:

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|--------------------------|-----|
| Commissioner Ehrnst | Yes |
| Commissioner Engel | Yes |
| Commissioner Rollins | Yes |
| Commissioner Vogelgesang | Yes |
| Commissioner Wright | Yes |

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS

Executive Director:

North Park

The meeting with Planning and Zoning for the approval of North Park is scheduled for September 5, 2024.

Patch Reef Park Playground

A preconstruction meeting with the City, as required by Public Works, is scheduled for September 4, 2024, with permits expected to be issued shortly thereafter.

District Residents

Beginning October 1, District residents who reside outside of the City but within the District will be eligible to obtain a City library card at no cost and will receive resident rates at the downtown recreation facilities.

District 50th Anniversary

As part of the District's 50th Anniversary celebration, carousel ride will be free at Sugar Sand Park throughout the month of September.

District Counsel:

JJ Morley Update

A settlement conference has taken place; however, there is no settlement proposal to present to the Board at this time. The case remains pending, with ongoing discovery, and no resolution has been reached. Counsel will continue to monitor the situation and provide further updates as developments occur.

Section 189.0694, Florida Statutes

Section 189.0694 of the Florida Statutes was adopted in the recent legislative session. It requires all special districts in Florida to establish and adopt specific goals, objectives, and performance measures.

Commissioners:

Commissioner Engel congratulated Commissioner Vogelgesang on becoming a grandparent! He inquired about the permitting status of the Patch Reef Park playground project and the expected timeline for its completion. While he appreciates the community's trust, he also

expressed disappointment in the public's lack of attendance at meetings, which provide an important opportunity for participation, especially with the millage currently under discussion.

Commissioner Ehrnst recently visited Gumbo Limbo and observed orange rental pipes connected to the turtle tanks, which seemed to be cooling the water brought in from the ocean. He inquired whether a temporary or permanent solution is required to address this issue and suggested that, if a permanent solution is necessary, the District should begin budgeting for it.

Commissioner Rollins noted that he recently drove by the old tennis courts at North Park and observed that the property looks much better than before the District acquired it. He suggested that if there is an opportunity to further improve the appearance, he would support it. He also emphasized that, despite efforts to communicate with the public about the North Park project, some residents remain unaware of the project details. Additionally, he extended well-wishes to Harold and Barbara Chaffee and congratulated Commissioner Vogelgesang on becoming a grandparent.

Commissioner Vogelgesang suggested creating a QR code to post at North Park that would link to the District's plans for the property, aiming to better inform residents and help them understand the ongoing developments. She recommended an increase in the Executive Director's salary in recognition of her efforts.

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Rollins to add an agenda item to a future meeting to discuss an increase in the Executive Director's salary (Cost of Living Adjustment) as well as a bonus.

Roll Call Vote:

| | |
|--------------------------|-----|
| Commissioner Ehrnst | Yes |
| Commissioner Engel | Yes |
| Commissioner Rollins | Yes |
| Commissioner Vogelgesang | Yes |
| Commissioner Wright | Yes |

MOTION UNANIMOUSLY APPROVED

Commissioner Wright mentioned that the public notice on Second Avenue has caught the attention of several residents, and that she has stopped multiple times to take the opportunity to inform them about the project and provide details on what is happening.

ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Vogelgesang to adjourn the meeting at 5: 58 p.m.

Roll Call Vote:

| | |
|--------------------------|-----|
| Commissioner Ehrnst | Yes |
| Commissioner Engel | Yes |
| Commissioner Rollins | Yes |
| Commissioner Vogelgesang | Yes |

Commissioner Wright Yes
MOTION UNANIMOUSLY APPROVED

at

Erin Wright _____ Chair

Craig F. Ehrnst
Craig F. Ehrnst _____ Secretary-Treasurer